

Weekly Goal Check-In Template

1. Weekly Wins

What went well this week?

Take a moment to reflect on your achievements no matter how small. Recognizing your wins boosts motivation and reinforces positive habits.

Example prompts:

- What made you feel proud?
- What did you accomplish that felt meaningful?

2. Goal Progress

Which goals did you work on, and what actions did you take?

This is where you track movement toward your goals. Be honest and specific.

Example prompts:

- What did you plan vs. what did you complete?
- Are you closer to your short-term or longterm goals?

3. Challenges & Lessons

What obstacles came up, and what did you learn from them?

Growth often hides in setbacks. Reflect on difficulties as opportunities.

Example prompts:

- What slowed you down or distracted you?
- What insight or lesson can you take forward?

4. Accountability Check-In

Did you follow through on your commitments?

Accountability builds consistency. Be honest about your follow-through and any support you received.

Example prompts:

- What did you say you'd do? Did you do it?
- Who (or what) helped keep you on track?

5. Affirmations & Mindset

What empowering thoughts will guide you next week?

Affirmations help rewire your mindset and fuel confidence.

Write 1–3 affirmations like:

- "I am capable of showing up for my goals."
- "Progress, not perfection."
- "I trust my journey."

6. Next Steps

What are your top 3 priorities for the upcoming week?

Get clear on what matters most right now.

Example prompts:

- What 3 things will move the needle forward?
- What support or resources do you need?